

Deerfield Historical Commission

Oct 7, 2013 Minutes

Chairman: John Nove
Clerk: Jane Trigère

Representative to the Community Preservation Committee: Ken Schoen
Cemetery Restoration sub-committee head: Jane Trigère
Historic Resources Inventory sub-committee acting head: Ken Schoen
Liaison to Old Grammar School project: Henrietta Kocot
Keeper of the Books: Bud Driver

Current Term Dates

David (Bud) Driver	7/1/13 – 6/30/16	John Nove	7/1/12 – 6/30/14
Betty Hollingsworth	7/1/12 – 6/30/14	Kenneth Schoen	7/1/12 – 6/30/15
Henrietta Kocot	7/1/13 – 6/30/16	Jane Trigère	7/1/12 – 6/30/15

Present:

Bud Driver, Betty Hollingsworth, Henrietta Kocot, John Nove, Ken Schoen, Jane Trigère

Agenda

Clerk's Report: Review September 3, 2013 minutes (JT)

Keeper of the Books. Report: DHC budget update (BD)

(**Correspondence** ---messages addressed to the Commission will be read by the Chair before the meeting and actionable items included under New Business)

Old Business

- 1- MHC Conference
- 2- Updates on the 3 CPA-funded projects (JT, KS, HC)
- 3- Update on the Website (JT)
- 4- Request to send a letter to the Mayor of Greenfield opposing the removal of the Wiley & Russell Dam (HC,JN)
- 5- Donation policy and paperwork
- 6-Archaeological Accountability Policy update

New Business

- 1-Three potential donations (BH)
- 2-CPA meeting report (KS)
- 3-Archaeological Accountability Policy - a new thought (JN)
- 4-Prospective new Commission member ?
- 5-Report on Max Page talk in Hadley
- 6-Unforeseen matters arising

The meeting was called to order at 5:40 by John.

Minutes: Bud moved to accept the Minutes of Sept 3, 2013 as amended; Ken seconded and voted 6-0.

Keeper of Books report: Budget \$1,975; as of Sept 5 no monies spent.

OLD BUSINESS:

1. Mass Historic Preservation Conference Oct 18, 2013 in Lexington, MA. Ken, Jane, Bud and Marilyn are registered. Betty will decide this week. The DHC will pay for all of us. Gas expenses also.
2. Updates on CPC funded projects:
 - a. New Cemetery RFP. Wendy will post on Saturday.
 - b. Old Grammar School. Wendy has arranged for Greg Farmer to assess the building.
 - c. Inventory project. KS Marilyn's report reviewed. Her corrections were rewritten by Ken and sent to Peter Stott (Preservation Planner, Mass Historical Commission). He wrote back that it looks good. He will send more comments.
3. Our Web Site. No report. Need some feedback from DHC members and need active helper. Will contact John Olson at UMass Public History.

4. Letter to the Greenfield Commission. Henrietta wrote to Greenfield mayor asking about the dam and source of letter written to us. His secretary wrote back a detailed letter. Our conclusion is that the DHC is not a party of record. It is not for us to comment on this as a Commission.

5. Donation policy & paperwork

Long discussion. Marilyn & Shirley want to know how to manage all the photographs, maps, and paperwork that are donated. We will create donor forms for ephemera. With a proviso that we have the right to do with the material as we see fit, such as passing it on to PVMA, Historic Deerfield, their library or to the local public library.

John said that David Bosse asked us to discuss with him before including PVMA's name in our documents. He will need to run this by his board of trustees. We must assume that other entities would require the same.

Maps stored in Town Hall vault were mentioned. Ken moved to appoint Bud (2nd by Betty) to go inventory all the maps in the Town office vault.

Objects brought to Marilyn & Shirley should be taken to where? We are collecting sample forms for our next meeting. Accepting artifacts is the main concern. John suggests that Marilyn & Shirley should tell people to send the DHC a description and/or picture. Our Commission will review and get back to them. We discussed anew an old idea suggested by Mark Gilmore to build glass cabinets between the posts in the Town Hall for storage and display of town artifacts.

6. Accountability Policy. Bud talked with Wendy. Greg Farmer was shown the accountability study.

NEW BUSINESS

1. Donation of maps from Betty. Stored now in cabinet, where is the proper place for this material. Discussion
2. CPC report. Ken tabled for new month.
3. Archaeological Accountability Policy - a new thought
John notes that Michael Gramly, a professional archaeologist was mentioned in the last Recorder article. Let's get a recommendation from him. We should ask him for a letter addressed to the DHC chair that we can present to Wendy as support for our policy.
4. Prospective new members? Let's invite people to attend our meetings so we can check each other out. No one of us should act as a nominating committee.
5. Ken and Jane report on talk by Max Page at Hadley Senior Center on Monday, Sept. 16, 2013. *The Future of Historic Preservation: The View from Western Massachusetts*. It was sponsored by the Hadley Historical Commission. Max Page is professor of Architecture and Design, director of Historic Preservation Initiatives at UMass-Amherst.

Many attendees were from other local Historical Commissions. We got to share re common issues, problems and successful ideas.

6. Unforeseen matters arising

Reminder: Elizabeth Chilton and Siobhan Hart speaking about forts talk at HD on Sunday Oct 20 at 2pm.

John closed the meeting at 7:10pm

The next regular meeting will be Monday, November 4, 2013 at Town Hall at 5:30 pm.
Ken moved to adjourn the meeting at 7:00; Betty seconded ; Voted 6-0.

Respectfully submitted by Jane Trigère, clerk